



COVID-19 TOP 9 SAFETY TIPS



LIMIT ACCESS TO THE CHAPTER FACILITY TO

members, alumni volunteers, employees, and **RESTRICT OPEN ACCESS** to anyone not directly affiliated with the Fraternity



PLACE COVID-19 WARNING SIGNS/POSTERS

on the outside of doors and entryways advising that persons entering the chapter facility do so at their own risk. Include that **THEY MUST COMPLY** with mandatory COVID-19 prevention steps as a condition to enter the chapter facility



PLACE HAND SANITIZER STATIONS AND EXTRA FACE MASKS

at all entrances. **REQUIRE ALL PEOPLE TO DISINFECT THEIR HANDS** immediately upon entry into your chapter facility. Consider placing disinfectant mats at all chapter facility entrances



ENTRY AND VISITORS

Chapter and/or house corporations should **PURCHASE NO-CONTACT INFRARED THERMOMETERS** (NCITs) and train members on proper use



Use NCIT to **SCREEN ALL VISITORS AND NON-RESIDENTIAL MEMBERS** at the entry way for a temperature of 100.4° F or greater



Place a sign-in sheet at each entryway and **REQUIRE NON-RESIDENT MEMBERS** and **ALL VISITORS TO SIGN-IN EACH TIME THEY ENTER** the chapter facility and **REQUIRE THEM TO SIGN THE "ASSUMPTION OF THE RISK" WAIVER FORM**

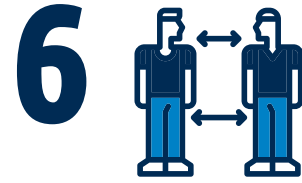


Require **ALL OUTSIDE VISITORS** to **WEAR A MASK** while in the chapter facility and while attending chapter activities



5
CLEANING
DISINFECT ALL chapter facility **COMMON AREA SURFACES DAILY**

Require chapter members who reside in the chapter facility to follow the cleaning and disinfecting guidelines for the individual rooms



6
SOCIAL DISTANCING
Restrict and/or stagger the number of people allowed at one time in common areas

REQUIRE ALL CHAPTER MEMBERS AND VISITORS TO PRACTICE SOCIAL DISTANCING and do not allow events to take place with more than the allowed number of people as mandated by local public health guidance measures



7
REPLACE REUSABLE DINNERWARE
with disposable plates, utensils, and glasses. Must be **STAFF-SERVED** or **INDIVIDUAL PLATED**. Eliminate use of shared items and switch to individually packaged items and portions



8
SELECT A RESPONSIBLE AND RESPECTED chapter member to serve as the COVID-19 **GUIDANCE OFFICER**. Establish a chapter health policy requirement to address when members and employees feel sick. Follow the decision tree flow chart for determining next steps and suggested actions whenever chapter members become ill or show signs of fever, or contract COVID-19. Provide sick members with information on how to care for themselves and when to seek medical attention



9
THE CHAPTER, HOUSE CORPORATION, AND CHAPTER ADVISER should develop a written COVID-19 **CONTINGENCY PROTOCOL PLAN** that outlines steps that may be taken in the event that a member contracts COVID-19 and must be isolated or quarantined either within or outside the chapter facility