

## LEADERSHIP CONSULTANT



# PHI DELTA THETA

*Become the greatest version of yourself*

Leadership Consultants are tasked with overseeing the strategic operations and growth of undergraduate colonies and chapters in the United States and Canada. A list of competencies and responsibilities that will be used as overall performance metrics are listed below:

### Competencies and Responsibilities

---

- 1. Strategic Agility – demonstrated ability to provide leadership in decision making that considers current processes, potential opportunities, and future conditions**
  - a. Develop recruitment strategies that must generate potential new members for new chapters from contacts, sororities, alumni legacies, high schools, and university insight.
  - b. Recognize chapter and colony problems, analyze them, and provide leadership that stimulates change.
  - c. Maintain regular contact with local volunteers, the Province President and other General Officers regarding chapter and colony based action items.
  - d. Assist the General Headquarters executive staff in identifying and developing new services to undergraduate and alumni members.
  
- 2. Project Management – Demonstrated ability to coordinate multiple projects simultaneously while promoting the organization at a campus and regional level**
  - a. Prepare detail-oriented action plans and reports.
  - b. Effectively manage regional or project budget.
  - c. Monitor overall performance against objectives.
  - d. Participate in the Kleberg Emerging Leaders Institute, Presidents Leadership Conference, and other such leadership conferences as designated.
  - e. Assist with the planning and execution of the General Conventions.
  - f. Assist the General Headquarters executive staff on all other such duties that may be assigned.
  
- 3. Facilitation & Curriculum Presentation – Demonstrated ability to create and implement programming that promotes values based leadership at the local chapter and province level**
  - a. Conduct recruitment education and coaching for chapters and colonies that assist in developing a long-term action plan that promotes regular growth.
  - b. Facilitate small and large group educational seminars on leadership, risk-management, recruitment, and social excellence.
  - c. Interpret to/Teach/Coach undergraduates the policies of Phi Delta Theta.

4. **Mentorship/Coaching – Demonstrated ability to enable undergraduates and volunteers to successfully support Phi Delt 2020**
  - a. Provide assistance to undergraduate chapter and colony leadership in the form of consulting.
  - b. Promote opportunities for Fraternity involvement beyond graduation to undergraduates.
  - c. Meet with chapter advisory boards on solving chapter problems, and help recruit and provide leadership training
  - d. Meet with college and university officials, especially those concerned with fraternities, and discuss with them fraternity and institutional problems in general
  - e. Attend alumni club meetings and/or meet with alumni club officers near chapter locations to stimulate alumni activity and leadership
  - f. Counsel with house corporation officers to improve safety and communication between the chapter, the corporation, and the Fraternity
  
5. **Recruitment – Demonstrated ability to execute and manage a strategy that effectively promotes Fraternity growth**
  - a. Utilize tactics and strategies that promote values-based year-round recruitment and social excellence in recruiting new chapter and colony members.
  - b. Help organize and conduct recruitment clinics, retreats, and similar activities for undergraduate members and officers where appropriate
  - c. Identify chapters in need of chapter advisory board support and work towards providing candidates for the Province President for appointment.

#### **REQUIRED EDUCATION AND EXPERIENCE**

---

1. A bachelor's degree.
2. Demonstration of impactful leadership and initiative.
3. Excellent organizational, written, oral and interpersonal skills.
4. Proven track record in strategic planning
5. Willingness to travel 75% of the year.

#### **SALARY AND BENEFITS**

---

Phi Delta Theta offers an excellent benefits package including a competitive salary, housing, reimbursement for travel and living expenses, a technology package including a cellular phone, laptop or tablet and reimbursement for corresponding service costs, and medical insurance in conjunction with a health savings account.