



January 19, 2018

Dear Alumni Club Representative:

With the 2018 General Convention quickly approaching in San Antonio, TX, I wanted to take this opportunity to remind you of your right, as an alumni club, to not only attend this tremendous event, but also to take an active part as a voting participant.

However, in order for your club to have a delegate who is eligible to vote, your club must be in good standing. Per the Code of Phi Delta Theta, an alumni club is described to be in good standing when:

*Section 71. Alumni Club Dues to General Fraternity.* During the fiscal year beginning July 1, each alumni club shall pay to the General Fraternity annual dues of twenty-five dollars (\$25.00)

*Section 73. Meetings.* Every alumni club shall meet as often as it may decide but at least three meetings shall be held annually, one each in the fall, winter, and spring quarters. Founders Day shall be observed on or about the fifteenth day of March by each club, either individually or with other clubs.

*Section 75. Delegate to Convention.* Every officially recognized alumni club which has conducted regularly stated meetings during the college year next preceding a General Convention, and which has paid its annual dues for the preceding biennium, may elect a delegate to the General Convention, who on payment of the regular convention fees, shall be entitled to one vote.

*Section 76. Qualifications of Delegate.* No alumnus member shall represent any alumni club in a General Convention unless he is a member of the club and a resident of the locality wherein it is established, and no active chapter member shall represent any alumni club.

Attached with this letter is a checklist regarding your club status for the 2018 General Convention in San Antonio, TX. If your club plans on having a representative at convention, please complete the checklist as soon as possible and no later than May 1. This form can be sent via mail, fax, or email. **If this form is not received prior to May 1, your alumni club may not be allowed to vote per the Code of Phi Delta Theta; however the voting delegate can be changed once submitted assuming they are a member of your club!**

Thank you for your continued support of Phi Delta Theta! I look forward to visiting with you in Texas!

Yours in the Bond,

Sean S. Wagner  
COO

**Alumni Club General Convention Delegate Certification Form**  
2018 Convention – San Antonio, TX

- The \_\_\_\_\_ Alumni Club has paid its dues for the preceding biennium or the club will pay \$ \_\_\_\_\_ by May 1, 2018 to bring our account current.
- The \_\_\_\_\_ Alumni Club certifies that we have held or are planning at least three meetings from July 1, 2017 – June 30, 2018, one of which was or will be a Founders Day celebration. Please list date and location below, as well as designate which meeting was the Founders Day celebration.
- Meeting #1: \_\_\_\_\_
- Meeting #2: \_\_\_\_\_
- Meeting #3: \_\_\_\_\_
- \_\_\_\_\_ will represent the \_\_\_\_\_ Alumni Club as the voting delegate at the 2018 General Convention in San Antonio, TX. Said delegate is a member of our alumni club and a resident of the locality wherein it is established.

\_\_\_\_\_  
Alumni Club Officer's Signature

\_\_\_\_\_  
Delegate's Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Name Printed

**Please return by May 1, 2018:**

**By mail:**      **Attn: Kelly Derickson**  
                    **Phi Delta Theta Fraternity**  
                    **2 South Campus Ave**  
                    **Oxford, OH 45056**

**By fax:**        **Attn: Kelly Derickson**  
                    **513.523.9200**

**By email:**     [kderickson@phideltatheta.org](mailto:kderickson@phideltatheta.org)